

# NEWSLETTER

## Hale Kulanui

December 2015

### MANAGEMENT

Touchstone Properties is our Management company and direct contact if you need assistance or have questions about your Maintenance Fees & other related association information. Our Property Manager is Anastasia Tagayuna, she may be reached at 566-4100 or send her an email to: [Anastasia@touchstoneproperties-hawaii.com](mailto:Anastasia@touchstoneproperties-hawaii.com)

### RESIDENT MANAGER

Ana Lanaro is on property and can assist you with FOBs, lockouts, on-site property issues. Please call her during normal business hours at 941-8837. In case of emergencies such as death or fire please call 911.



### HOMEOWNER'S RIGHTS



Homeowners have the *right* to,

- ◆ Participate in governing the community association by attending meetings, serving on committees and standing for election.
- ◆ Access appropriate association books and records.
- ◆ Prudent expenditure of fees and other assessments.
- ◆ Live in a community where the property is maintained according to established standards.
- ◆ Fair treatment regarding financial and other association obligations,
- ◆ Receive all documents that address rules and regulations governing the community association.
- ◆ A responsive and competent community.

Homeowners have the *responsibility* to,

- ◆ Read and comply with the governing documents of the community.
- ◆ Maintain their properties according to established standards.
- ◆ Treat association leaders honestly and with respect.
- ◆ Vote in community elections and on other issues.
- ◆ Pay association assessments and charges on time.
- ◆ Contact association leaders or managers, if necessary, to discuss financial obligations.
- ◆ Request reconsideration of material decisions that personally affect them.
- ◆ Provide current contact information to association leaders or managers to help ensure they receive information from the community.
- ◆ Ensure that those who reside on their property—tenants, guests or family members—adhere to all rules and regulations.

### MAHALO

The Board of Directors would like to extend a big **MAHALO**, *thank you* to Ana, Gil and Robert for their hard-work and dedication throughout the years. Your efforts are appreciated very much!

Merry Christmas

**Hale Kulanui  
Board of Directors  
2015 - 2016**

**President:** Ann Shinsato  
**Vice President:** Bill Stempel  
**Treasurer:** Jane Verdugo  
**Secretary:** Kay Yokoyama  
**Directors:** Scott Ballentyne  
Suzanne Keyser  
Dawn Furushima  
Sandy Ritz  
Gil Larson

**Resident Manager:** Ana Lanaro  
941-8837

**Property Manager:** Anastasia Tagayuna  
566-4100

**HALE KULANUI**  
c/o Touchstone Properties, Ltd.  
Dole Office Building  
680 Iwilei Road, Suite 550  
Honolulu, Hawaii 96817

## WHAT TO DO IN A HIGH-RISE FIRE

Before an emergency arises, occupants of high-rises should take time to familiarize themselves with their building's floor plan, including fire escapes. They should establish an escape plan.



If there is a high-rise fire:

- ◆ Call **911**.
- ◆ Leave your unit immediately and close the door.
- ◆ Pull Fire Alarm.
- ◆ Do not use the elevator; walk down the exit stairs.
- ◆ If you are trapped in your unit, go to a room with a window if possible.
- ◆ If you cannot get out of your unit, call 911 and tell the dispatcher where you are.
- ◆ Stay near a window so rescuers can see you. Wave a light colored cloth to attract attention.
- ◆ Stuff clothing, towels, or newspapers around doors and cracks in doors to keep smoke out.

## RECYCLING

**Goodwill Bin.** Lightly used items can be placed for donation in the bin provided.

**Aluminum Cans.** Rinse, okay to crush. Take to your nearest HI-5 recycling center.

**Plastic Containers (1 and 2).** Look for the plastic number code in the triangle embossed (usually at the bottom) on containers. # 1 & 2 plastics bottles, such as beverages, detergent, shampoo, vitamins. Take to your nearest HI-5 recycling center.

**Newspaper.** Remove magazines and glossy inserts. Take to your nearest HI-5 recycling center.

**Corrugated Cardboard Boxes.** Flatten boxes; corrugated only. No single layer chipboard such as cereal boxes, detergent boxes, tissue boxes, etc. Take to your nearest HI-5 recycling center.

**White & Colored Office Paper.** Bond paper only. Take to your nearest HI-5 recycling center.

### REMINDERS:

- **Trash:** Do not leave trash outside the dumpster.
- Break down all large boxes.
- **Recycle**
- Help keep Hale Kulanui litter free.

*Have a safe and fun-filled Holiday season.  
MELE KALIKIMAKA A ME HAUOLI MAKAHIKI HOU!*